

Duclos School Council Meeting
MINUTES
January 28, 2025 @ 6:30 PM @ Duclos School

Present: JoDee Conrad (Acting Principal), Morgan Ferbey (Acting Vice Principal), Sarah Severn (Chair), Leila Brosseau (Vice- Chair [virtual]), Cassie Lesyk (Secretary), Alaina Gamache, Cheryl Edwards (Board Trustee), Brittany Rivard, Stacy Bauer (Teacher Representative)

1. Call to Order

Sarah Severn called the meeting to order at 6:35.

2. Adoption of Minutes

Moved by Sarah Severn that the Duclos School Council approves adoption of the December 3, 2024. Duclos School Council meeting minutes. Seconded by Alaina Gamache.

CARRIED

3. Board Trustee Report

Multiple accountability reports over the last two board meetings. The Board met with all the school principals and heard their school plans; transportation accountability report; Inclusive education accountability reports. New school in LLB will likely be in the spotlight a lot. Student advisor council (grade 5-12): connecting directly with kids; Board received their perspective on new cell phone restriction policy including their first hand opinions and experiences.

Member question on Inclusive Education and asking for it to be elaborated. Cheryl shared reports show severity and needs are more. Board is advocating for predictable and sustainable funding as Grants are not predictable.

4. Principal's Report

4.1. Assurance Survey

Grade 4 survey for parents, teachers and students. Discussion on increasing participation and explaining to parents the importance of the survey. Idea to have some information videos shared about the survey to help prepare parents for answering the survey. Hopefully this will help clarify some of the ambiguity or confusing points in the survey,

4.2. Christmas Concert Feedback

Positive feedback from staff: Hall monitor, door locked 20 min after start time, leaving shoes on for emergencies, wheelchair spots reserved, evening only concert successful as less students are missing.

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Ideas to start/stop doing: invite seniors from lodge for dress rehearsal, make/sell ornaments for fundraiser, plan dress rehearsals around ski trips and maybe the second last week of school have the performance.

4.3. Provincial Assessments

Kindergarten and Grade 3 currently doing assessments. Previous grade assessments are complete and will be presented at staff PD days soon.

4.4. Grade Four Farewell Gift

Medallion key chains have been given to students for many years as part of their Farewell gift. Many students seem to lose them quite quickly. We are almost out and need to order more. Considering if we should go a different direction with the farewell gift. Discussion of moving towards a different item instead, a consumable like a gift certificate for ice cream for example. General consensus among members was that consumables like a gift card would be utilized more; especially since grade 4 students have been receiving keepsake t-shirts the last few years.

4.5. School Year Books

Quite a bit of work to create and there has been a decrease in ordering over recent years. Many local schools do not create yearbooks. Many classroom teachers provide USBs of pictures or google drives of pictures.

5. Foundation Updates

AGM April 7, 2025 @6:00 PM at HEB. We need to continue to spread the word about needing members and people to join the board.

Jen Nichol recently resigned. We thank her for her contributions as vice president and casino and raffle/bingo chair over the last couple years.

Fifty-11 bottle drive is complete. Money is not tallied yet but can be shared via email or at next meeting when it is complete.

6. Business

6.1. ASCA

ASCA AGM is April 26-27. It is all held virtually this year.

6.2. Candy to Sell

Leftover candy from halloween to sell. If we wanted to do it as a fundraiser, we would need to buy more.

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6.3. School's Wishlist

Discussed staff wishlist items that were presented at the previous meeting. Staff and council agreed outdoor space with picnic tables and house team flags are top priorities. JoDee will contact the Division to find out about who we can contact for quotes for picnic tables.

6.4. School Spirit Days

Member brought up concerns about too many theme spirit days in the Christmas season. Admin will take this into consideration for next year.

6.5. Parking/Crosswalk

Member brought up concern that parents are parking in bus zones, kids have darted in front of buses, parents are jaywalking, etc. Other council members and admin agree it is a concern. JoDee will contact the town council to discuss the possibility of getting another crosswalk closer to the front door of the school.

7. Upcoming Events

- Jan 27- Family Literacy Day (annual)
- Jan 31 - Whole School Staff PD Day
- Feb 5 - School Spirit Day (wear school colours)
- Feb 11 - Wear Valentine Colours
- Feb 12-17: No School
- Feb 18 - 100 Days of School Celebration
- Feb 19 - Assembly with Pontiacs - Anti-Bullying Presentation
- Feb 26 - Anti-Bullying Day - Wear Pink
- Feb 27 - National Dress Retro Day - wear retro clothes
- Feb 28 - Lacrosse Presentation in PE classes

8. Topics for Next Meeting Consideration

-staff appreciation: \$1175.51 left of budget
-breakfast program

9. Next Scheduled Meeting

Next meeting is scheduled for February 25, 2025.

10. Adjournment

Moved by Sarah Severn that the meeting be adjourned at this time being 8:45 PM. Seconded by Alaina Gamache.

CARRIED