Call to order 6:31pm

* Minutes not adopted (4 parents, 3 staff) - **2 parents joined 6:45pm**

Delaina Bull (virtual)

Leila Brosseau (virtual)

Lindsey Boyko

Sarah Severn

**Amur Kaur**

**Parmijit Ghuman**

JoDee Conrad

Morgan Ferbey

Christina Scudder *(recording secretary)*

**Sarah - School Council Chair**

Norms

* Aim to have agenda out 2 weeks prior
* Meetings begin 6:30, aim to end by 8:30, table extras for next time
* One person talk per time
* Confidentiality - school focus not personal
* Action items listed

Trustee Report - Cheryl Edwards

* Unable to attend in person, sent a statement to Sarah to read.
* 10 new teachers in division
* JP application still waiting to hear on funding
* Teacher strike information - turn on school messenger as most direct communication tool
* Voting this fall for municipal election and School Trustees

Foundation financials forms already sent to Cassie

* Always looking for directors willing to join
* Budget meeting in October, meeting in December, February, AGM in April and meeting in June if needed
* $4306.25 Duclos/HEB bank balance
* Casino account, ordered picnic tables for outdoor classroom - check budget for concrete for each table (maintenance said to add roughly $100 per table) - current balance $4062.01
* Full report attached

**JoDee - Principal Report**

* Down enrollment compared to projections 301 (333 including preK)
* Staffing: 14.5 EAs, 18 certified staff (including VP and Principal) 4 support staff (admin assistants, CDC, Library), preK and OSC staff, SFSK staff, OT and SLP from division - total of 52 staff
* Janice Baillargeon - Child Development Counselor shares her services with 2 other schools. She is here 2 full days one week, half day next week. 2 week rotation - have to focus on programming supports for universal programming
* Division priorities numeracy, literacy, mental health and wellness for students - these goals part of school plan
* PBIS: house teams going strong, opportunities to earn house points. Change to reward system from Positivity Paws to “Buddy Bucks” as an incentive. Color coded according to grade, bring BB to the front desk to present to office staff and put into the draw bin. At the end of month draw one name from each grade level for “Cooking with Conrad” to spend some time with Mrs. Conrad in concession to cook a little snack or meal as a reward.
* Google meets for daily announcements instead of over intercom this year.

**New Business**

* Bus driver appreciation? Need to reach out to HEB/BCHS to split costs for a gift card for each driver. Usually do this in October - Leila makes a motion to put forward as a request to the foundation.
* **Bulldog Banners** - Buddy wearing each different house colour for meeting in house teams. - looking for updated quote, roughly $1000 for 4 based off of March quote to JoDee. Deluxe banner the posters can be swapped out Economy is $215, deluxe $275. Insert itself is $109 with no artwork, if design is required its $175. - put on list for foundation to consider. Leila make motion to put forward as a request to foundation.
* Halloween - on Friday this year. Gauging interest in doing family dance, or leaving for another holiday or next year? Or perhaps having on Thursday evening?
  + Morgan brought up idea of having a board game night
  + JoDee mentioned making Halloween Parade a public event to welcome families to come in
  + Delaina inquired about incorporating candy or treats into Halloween parade. Or making a “spooky Halloween” hallway
  + Sarah said we would leave to school for Halloween Parade, and mentioned needing to check budget for candy bags, or ask for donations. Appreciates keeping events accessible and not mandatory fees, aim to break even not an expense
  + Lindsey mentioned not feeling like her kids would need candy, to save on expense as kids get plenty from trick or treating.
  + JoDee also mentioned bus drivers would appreciate the no candy as well
* Possibility of some events at interviews in November? Raffle off VIP seating and parking at Christmas concert
  + Discuss what concert might look like (1-2 nights, afternoon vs. evening or both).

If cost for anything, need to get information to foundation if requesting funding. If good idea and everyone on board, can do email motion (approx 2 weeks).

* Idea for potluck for October meeting - come at 6, people can bring food and socialize prior to 6:30pm meeting.
* Lindsey inquired about meeting times, mentioned how many families have parents who work later so waiting to coordinate child care for spouse to get home.
* Delaina mentioned that if childcare were offered that she feels like more people would come. JoDee mentioned that perhaps having 2 BCHS work experience students could volunteer or gain work experience hours to offer childcare.
* Lindsey inquired about how parents can receive parent council updates through School Messenger.
* Could add to QR code to paper note that goes home for October meeting that links directly to the google meet for anyone who might wants to join virtually

**Goals and a Wishlist for the Year**

* Cassie: support cultural event (ex. Kehewin Dance Theatre); teacher resources for new curriculum if required; advocate for breakfast program (still on waitlist for Breakfast Program of Canada - this would provide breakfast for every kid each day); reach out to grade 4 team and see what they might like funding for/get more grade 4 parents to offer their input for October (ex/ Grade 4 Farewell Rep for foundation); updates on crosswalk (closer to main doors); increasing membership (asking for classroom or grade level representative)
  + Christina will inquire with Kryla about having dancers doing a small showcase at some point in year
  + Leila mentioned idea of perhaps one day per week to have breakfast item (ex/ if only on Wednesdays), and keep tally of how many items being used. Logistics: how would this work in order to distribute?
* Amur inquired about hot lunch and how to get other healthier options available for hot lunch such as Subway. JoDee told would refer to admin assistants and can be in contact as she is manager of Bonnyville location
* Looking for parent to write letter to town council inquiring about possibility of crosswalk
  + Lindsey mentioned calling town about the condition of sidewalks in front of school, and was told they would be done this summer by the town maintenance foreman
* Lindsey mentioned perhaps a more intentional invitation to parents (ex/ phone call or personal conversation) from teachers might incentivize some more parents to attend. Perhaps if they seem like they are already quite involved, could inquire or bring up at interviews with families to see if that drums up interest
* Morgan mentioned with the updates to the playground having to remove the old swing sets, wish list would include more swings added to the playground
* JoDee mentioned the addition of the Gagaball Pit in replacement of the removed equipment
* Sarah mentioned would like something such as Trickster Theatre residency again in the next year or two
* JoDee stated we are on list for Science in Motion from Telus World of Science this year - cost approx $1400.
* Purdy’s fundraiser in November; clothing sale did not happen last year, possibility of this year (if able to get a team together to prep) - has made close to $1500 both times, Make it Sow, Love of Art
* Class Photos: pay a photographer to do class photos on playground? (or have Cindy Hornseth do this during a day in the spring). Lindsey inquired about class photos through Lifetouch, inquiring about when contract runs out is there funding to pay for a different photographer that is local/has more care of quality
* Will continue to talk about goals and wishlists at next meeting, will see if can get teacher input for next meeting.
* Sarah wondering about recess bins for indoor recess if that is something that teachers are interested in

**Upcoming Events**

Orange Shirt Day Friday Sept 26

NO SCHOOL Sept 29/30

Oct 1 Spirit Day

Oct 31 Halloween

[duclos.schoolcouncil@gmail.com](mailto:duclos.schoolcouncil@gmail.com) - parents can send email to this address to be added to email list/to get copies of minutes from parent council sent to them. Teachers could add email to agenda notes when making note of parent council meetings in agenda

* Possibility of having a video to post for social media to advertise attending parent council, looking for eventual successor for Sarah as school council chair.
* Delaina idea: perhaps a booth at every major event ex/ PTIs, Christmas Concert, Early Learning Open Houses, make some kind of game or activity to engage and encourage conversation. Said she would investigate what some other PACs do in regards to childcare to encourage more parents to attend meetings
* Next meeting Oct 28, 2025

Meeting adjourned at 8:20pm

