

**Duclos School Council Meeting Agenda**  
**Tuesday October 25, 2022**  
**6:30 p.m. in the staffroom at Duclos School**  
**AGENDA**

**Attendance:**

1. Minutes from the September meeting
2. Advocacy:
  - a. Bussing
3. Principal's Report:
  - a. School Code of Conduct
  - b. School Plan
4. School Council Engagement (ASCE) Grant.
5. Monthly Events:
  - a. November movie night
  - b. November 3 - photo retakes
  - c. November 10 - Remembrance Day Ceremony
  - d. November 14 - Just Read Assembly
  - e. November 21-22 - Book Fair
  - f. November 23 - Progress reports go home
  - g. November 23-24 - Parent Teacher Conferences
6. Topics to be considered for the next meeting to be emailed to chair one week in advance of next meeting
7. Next meeting: November
8. Adjournment at:

**Action Items:**

Who	What	Status
Council	Movie Night Date for November	

**Duclos-HE Bourgoin Support Group Foundation  
(Duclos Sub Committee) Meeting  
October 25, 2022 6:30 p.m.  
AGENDA**

**Attendance:**

1. Call to Order/Sign in:
2. Approval of Minutes from September 27th
3. Duclos Sub-committee - financial report
  - a. Casino Account - \$
  - b. Duclos Account - \$
  - c. Online banking access for Executive
4. Functional Business:
  - a. Insurance - New forms filled out will receive an invoice with an amount for the year. This will be split with the HEB account.
  - b. Post Box-
5. Funding Requests:
  - a.
6. Fundraisers:
  - a. Silent Auction/Halloween Carnival
  - b. Mabel's Labels - ongoing
  - c. FlipGive: Ongoing \$ - Reminders for Black Friday/Christmas shopping
  - d.

**Action Items:**

<u>Who</u>	<u>What</u>	<u>Status</u>
Sarah	Add trickster subgroup to volunteer form	
Jody	Contact BCHS to share costs of bus driver cards	Yes they want in
Jody	Duclos logo to be used at Halloween Carnival - banner?	We will print our own out based on recommendation from Grace Boser.
Jenn	List of carnival games, number of booths, sign up for people to make games	Sent out
Sarah	Silent Auction items letter for distribution	Sent out
Council	Ask businesses to donate items	In progress
Melanie	Update list of businesses to approach and distribute to council members	Done

Jenn	Make QR codes for silent auction items and share them with Cyanna Odo	
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Adjourned at:

Next meeting: