

**Duclos-HE Bourgoin Support Group Foundation (Duclos Sub-committee) Meeting Agenda
October 26, 2021 6:30 p.m.**

Approved Minutes

Attendance:

Melanie Eide, Danica King, Lindsay Clausen, Shawna Dunlop, Sarah Severn, Jody Centazzo, JoDee Conrad, Melanie Driedger

1. Call to Order/Sign in: 6:31 p.m.
2. Minutes from the September and May meeting
 - a. Lindsay Clausen motions to accept the May & Sept Minutes, seconded by Melanie Eide. All in favour, motion carried.
3. Duclos HE Bourgoin SGF (Duclos Sub-committee) - financial report
 - a. Casino Account - \$5,412.59
 - b. Duclos Account - \$7,576.57
 - c. Melanie Eide motions to accept the financial reports, seconded by Danica King. All in favor, motion carried.
4. Functional Business
 - a. Insurance - New forms filled out should be due November new company last year; will be receiving an invoice in the next few months; \$892.70 for insurance last year; consistently going up over the years. Shared insurance with HEB
 - b. Post Box \$90 split between the 2 groups
 - c. Website it's live now! On Duclos school site under "parents" tab
 - d. Membership Forms 12 from school, added to the membership register; Melanie E will send out a welcome email with a link to the site;
5. Funding opportunities
 - a. Musical Theater \$650 per day; digital version in Nov 9-16; Hansel & Gretel; as many classes as we want may join; spring may possibly be able to come to the schools, so no cost available:
 - i. Melanie Eide motions to spend up to \$700 from the Duclos account to pay for the Musical Theatre Presentation November 16, 2021, seconded by Sarah Severn. All in Favour, motion carried
 - b. Muffin Mornings once a month; Janice Baillargeon is in charge and has not received a cost yet.
 - c. Breakfast Program \$1000 - \$1200 per year to run the program as it is; 8 regulars with up to 12 students on some days.
 - i. Lindsay Clausen motions to donate \$500 from the Duclos account to pay towards the Breakfast Program at Duclos school, seconded by Shawna Dunlop. All in favour, motion carried.
 - d. Kinosoo Bussing ski hill contacted Duclos about booking; 2 classes per bus (cohorts?); \$2725.38 was spent 2 years ago; keep in mind as a possible expense
 - e. 3D Printing filament - \$100 past 2 years have donated \$100;
 - i. Melanie Eide motions to donate \$100, from the Duclos account towards 3D Printing filament for the 3D printing club, seconded by Danica King. All in favour, motion carried.

- f. Staff Appreciations During P/T Interviews?; Previously Done & Ideas - supper has been provided for staff; cinnamon buns; coffee order; gouda & brie charcuterie; booster juice; soup & sandwiches; email motion will be sent out; this year, there are 22 certified staff
 - g. Bus Driver Appreciations - \$10 Gift Cards thru HEB Fundraiser 15 drivers; split between HEB & Duclos; last year handed out at HEB; Sarah can hand out at HEB & Melanie at Duclos; principals can help; BCHS Council included? Melanie will contact the BCHS chair (Byron); will use the HEB fundraiser to purchase: Tabled
 - h. Sports Day Lunch money will be needed to support
 - i. Grade 4 Year end Trip money will be needed to support this event if allowed to go ahead.
6. Fundraisers
- a. Online Auction for Christmas not the facebook site; can use a site that is free or has a low fee; Lindsay, Shawna & Sarah will look after the online auction; dates of auction will be the 2nd week of December (second last week of school before the Christmas break); can reach out to the new recruits to help! Google Form to parents to sign up for fundraising help
 - b. Mabel's Labels - ongoing Lindsay will advertise this on the website
 - c. FlipGive - Reminder for Black Friday Nov 26th school messenger reminder from the office
 - d. Gift Cards - School Cash Online HEB is doing this again through a website to avoid school cash online fees; funds raised will come as an e-transfer to the foundation
 - e. Bottle Depot Account \$0 to date; the depot is very busy right now
 - f. Smencils are there issues with change? Snack baggies for students to put their change into to avoid cross-contamination; parent volunteers can wear gloves; before Christmas, based on availability; 1 table per grade; Teachers can share the scents with the students ahead of time to lessen the touching component; \$500 per case; come in buckets of 50 and we purchase 10 buckets
 - i. Lindsay Clausen motions to purchase a case of 500 Smencils to be sold at Duclos school, seconded by Danica King. All in favour, motion carried.
 - g. Love of Art
 - h. Make it Sow more information will be coming
 - i. Calendar more information coming
 - j. Usborne Books fundraiser "Christmas Grams" \$2 and you get a magic paintbrush & magic painting sheet; 50% of sales come back to the school; sales rep needs to know by Nov 18th; booksbybrooke.ca
 - k. Rocks & Rings will be added to agenda next month; 4 days at \$350 plus mileage

Adjourned at: 7:35 p.m.

Tabled for later meetings: appreciation gifts; rocks & rings

DUCLOS School Council Meeting Agenda - October 26, 2021 6:30 p.m.

Approved Minutes

Attendance:

Melanie Eide, Danica King, Lindsay Clausen, Shawna Dunlop, Sarah Severn, Jody Centazzo, JoDee Conrad, Melanie Driedger

1. Minutes from the September meeting
 - a. Motion made to pass the September meeting minutes: Sarah Severn
 - b. Seconded: Melanie Eide
 - c. All in Favour: carried
2. Advocacy
 - a. Bussing shortage of drivers; some families have to drive now due to shortages; advocacy is needed; We will invite Matt Richter, director of transportation, to come to the next meeting to speak to this
 - b. New Curriculum Sarah could not find anything on the new curriculum; the website is not friendly for parents; a lot of aspects that parents don't understand about subject and time; parents need to become more involved in advocacy. Teachers are still in the process of providing their feedback, provincially.
3. Principal's Report
 - a. School Budget Summary spending is aligned with our school goals; we have been funded for 380 students this year (30 more than last year); \$410 per student for our school to allocate for use; School Generated Funds from supply fees, fundraisers, hot lunches, fees, etc; this money has been used for playgrounds, fruit snacks, student prizes, etc. Money raised from bake sales has to be spent each year on those years students;
 - b. School Plan draft form currently; Jody shared the plan and walked through it at the meeting; Request for names of indigenous community members who may be able to connect with our school and build relationships with our students; the plan will be shared with Sarah to review and sign.
 - i. Goal1: Numeracy / Number Sense over a 3 year period;
 - ii. Goal 2: Health & Wellness
 - c. Parent Teacher Interviews Nov 24th & 25th; virtual or phone call; good percentage of attendance through these methods
 - d. Shared Items from grade levels: will be happening again; Jody shared about the silly socks day and Oobleck experiment in a grade three room.
 - e. Squid Games Netflix series not appropriate for kids; takes common childhood games and make them violent (killing, executions); some of our students have seen this show and are playing squid games at recess; we are telling students that it is not appropriate; Nicole Garner (central office) has been asked to assist with communication to families if needed
 - f. Board Elections - Board Chair elections will be held soon.

WARD 1 - BONNYVILLE

Chad Colbourne	431	
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Cheryl Edwards	663	ELECTED
Lorne Kaban	339	
Garry Kissel	781	ELECTED
Roy Ripkens	618	ELECTED
Michael Topylki	530	

WARD 3 - LAC LA BICHE

Chris Newhook	114	
Lois Phillips	319	ELECTED
Walter Ryl	164	

WARD 4 - LAC LA BICHE-PLAMONDON

Stephanida Gostevskiyh	259	
Sandra (Sandy) Makokis	128	
Blair Norton	369	ELECTED

They will join trustees from Ward 2 - Cold Lake, and Ward 5 - Lac La Biche South, who were acclaimed following nomination day.

Ward 2 - Cold Lake

- Karen Packard
 - Mandi Skogen
 - Ron Young
- Ward 5 - Lac La Biche South
 - Debra Lozinski

4. Some school events:

- October 30 - Halloween celebrations in classrooms
- November 2 - Picture retakes
- November 10 - Remembrance Day Service **pre recorded last year and this year**
- November 23 - Report Cards go home
- November 24, 25 - Parent Teacher Conferences 4:30-8:00

5. Topics to be considered for the next meeting to be emailed to chair one week in advance of the next meeting

6. Next Meeting: November 30, 2021 @ 6:30 Virtual Meeting **(no meeting in Dec)**

7. Adjournment at: **8:19 p.m.**