

## **Foundation Meeting Agenda - September 28, 2021 6:30 p.m.**

### **Google Meet**

#### **Duclos-HE Bourgoin Support Group Foundation (Duclos Sub-committee)**

Attendance:

1. Call to order: / Sign-in
2. Approval of May Minutes
3. Current Executive
  - a. President – Melanie Eide - second year
  - b. Vice President – Sarah Severn - second year
  - c. Treasurer – Tara Haggerty - fourth year
  - d. Secretary – Sarah Chileen - third year
  - e. Casino Chair – Erin Stefure
  - f. Raffle Chair –
4. 2020/2021 summary and Financial Report
  - a. Fundraisers
    - i. Make it Sow - \$975.87
    - ii. Love Of Art - \$3,453.85
    - iii. Mabels Labels - Received 2 cheques over summer total - \$118.11
    - iv. Bottle Depot - \$0
    - v. FlipGive - \$653.54
  - b. Opportunities That Were Funded
    - i. Snowshoes - 50 pairs - \$3,476.62
    - ii. Duclos Staff and Bus driver appreciations - Sticky Buns, Booster Juice, Gouda and Brie, gift cards
    - iii. Rocks and Rings Curling Program - \$551.25
    - iv. Art Supplies - \$2000.00
    - v. Sensory Kits - \$3000.00\*
    - vi. Grade 4 virtual field trip - \$250.00
    - vii. 3D printer filament - \$100.00
    - viii. Sports Day Snack/Popsicle - \$2499.79/\$83.66 - \$2,583.42
  - c. Duclos General balance: \$7,660.23, Casino balance: \$6122.74
5. Functional Business
  - a. Membership Forms
  - b. Website
6. Fundraisers
  - a. Make it Sow -
  - b. Love of Art - Feb/May
  - c. Mabels Labels - Ongoing - \$0

- d. FlipGive - Ongoing - \$21.23
  - e. Bottle Depot - Ongoing
  - f. Smencils
  - g. Calendar idea
  - h. Christmas Concert - Silent Auction, Raffle for prime seating
7. Opportunities to fund
- a. Kinosoo bussing
  - b. Muffin Mornings
  - c. Grade 4 Year end trip
  - d. Staff Appreciation
  - e. Bus Driver Appreciation
  - f. Sports Day Lunch
8. Call for Future Agenda Items
9. Next Meeting
10. Meeting adjourned

**DUCLOS School Council Meeting Agenda - September 28, 2021**  
**Google Meet 6:30p.m**

**Attendance:** Jody Centazzo, JoDee Conrad, Melanie Driedger, Sarah Severn, Melanie Eide

1. Minutes from the May meeting
2. Purpose of the School Council
3. Elections for 2021-2022
4. Volunteer form
5. Principal's Report
  - a. Enrollment - 369 students, Staffing - 22 certified staff, 18 support staff. K (56) - four rooms, Gr. 1 (77) - four rooms, Gr. 2 (82) - four rooms, Gr. 3 (73) - four rooms, Gr. 4 (81) - four rooms, Full-day preschool (18), 2 half day preschool programs (33).
  - b. Staffing
  - c. Student and Parent Handbook
  - d. COVID Update
    - i. [Daily checklist](#)
  - e. Community Supports
  - f. Concession and milk program
6. Board Report
  - a. *Alberta School Council Engagement Grant,*
7. Some school events:

