

Duclos-HEB Foundation (Duclos Sub-committee) Meeting Minutes - December 1, 2020

Approved Minutes

Attendance: Jody Centazzo, Jodee Condrad, Shala Heffernan, Wendy McInnes, Melanie Eide, Sarah Chileen, Danica King, Sarah Severn, Lorne Kaban

1. Approval of Minutes
 - a. Draft Minutes from October 27, 2020 meeting
 - i. Add in Danica King for last month
 - ii. Melanie Eide motions to approve the minutes with amendments, Danica King seconded the motion. All in Favour, Motion Carried
2. Financial report - Attached
 - a. \$9571.45 end of November balance. (Our current balance is \$9371.45)
 - b. The Duclos casino account sits at \$9044.20.
 - c. Melanie Eide motions to accept the financial report, seconded by Shala Heffernan. All in favour, motion carried.
3. Requests for funding
 - a. 3D printer - filament - \$100.00- Wendy McInnes motions to spend \$100 on filament for the 3D printer, Sarah Chileen seconded the motion. All in favour, motion carried.
 - b. Rocks and Rings - February 22-26 - \$725.00 includes everything.- tabled until we have more info in regards to Covid policies
 - c. Snow shoes - \$3148.00 shipping and taxes not included. Back ordered to the end of Jan. Melanie will confirm to see if Casino money can be used to go towards this.
 - d. Virtual field trips
 - i. Grade 4 currently looking into this - may be possible for other grades too-
 1. Wendy McInnes motions to spend up to \$550.00 for the Grade 4 virtual field trip, Melanie Eide seconded the motion. All in favour, motion carried.
4. Emma Humphreys update
 - a. Donation of \$200 directly to family - Motion was done by email-Jody will arrange delivery along with a Duclos card
5. Bus driver appreciation-Motion at HEB to spend \$90 on gift cards to give to bus drivers. Gift cards will be picked up by Dec 7 or 8. Jody Centazzo and HEB principal will arrange distribution
 - a. 18 routes between both schools, \$90 from each school account spent on gift cards from Tim Hortons for each driver
 - b. Gift cards purchased by Wendy through HEB fundraiser will be ready in December
6. Staff appreciation - 52 staff
 - a. Yums the word Update:
 - i. Cinnamon Buns \$3.25 each, Individually wrapped-much appreciated
 - ii. Motion was done by email to spend up to \$180
 - iii. delivered Thursday November 26, 2020
 - b. Suggestions for other ideas for another appreciation day in new year-Sarah C. will get pricing info for Peckish Charcuterie, as a possibility

7. Fundraisers
 - a. Mabels Labels - \$23.09 (cheque mailed at \$50)-
 - b. Bottle Depot Account - Video done by students-
 - c. Love of Art - Will talk to Shutterbee and confirm-Melanie to confirm
 - d. Naked Soap as possibility for Easter/Spring - 50% of proceeds and local - bath bombs, soaps, needs a few weeks notice
 - e. Lifetouch Holiday Cards-possibility for next year
 - f. Make it Sow - online this year
8. Membership Forms
9. Adjournment-6:35pm

Fundraiser Schedule

- End of February Make It Sow
- April (Mom’s Day Prep) Love of Art

Funding Opportunities

Committed		Budgeted	
Staff Appreciation	\$180		
Humphreys Donation	\$200		
Bus Appreciation	\$90		

DUCLOS School Council Meeting Agenda - December 1, 2020

Approved Minutes

Attendance: Jody Centazzo, Jodee Conrad, Shala Heffernan, Wendy McInnes, Melanie Eide, Sarah Chileen, Danica King, Sarah Severn, Lorne Kaban

1. Draft Minutes from the October 27, 2020 meeting- Wendy motioned to approve October 27th, 2020 meeting notes as amended. Seconded by Sarah C. Motion passed. Amendments needed for Danica King
2. Board Report:
 - a. Oct 25th board meeting-students honored through Honoring Spirits. NIPS students were honored, and recognized for exemplary leadership, excellence and honoring their past. Marjorie Charles ATA president, joined and brought regards from ATA

- b. Audit review-Aug. 31-1.4 million deficit by design. Still have a small amount in reserves that will be spent on today's students
- c. Spring budget was forecasted and reviewed this fall-new numbers- \$200,000 deficit projected, due to covid spending.
- d. Terry Mograhbi update-highlighted healthy living initiatives
- e. Annual education results review-no relative data due to covid
- f. Accountability perspective-improvements in 10 of the 12 categories.
- g. Mental health and numeracy goals will continue.
- h. Prov exams-not likely to occur this year. In school assessments more more likely
- i. Admin procedures-new ones approved
- j. BCHS-modernization going well

3. Principal Report

- a. COVID update-
 - i. no cases in our school
 - ii. Mrs. Centazzo discussed Scenario 2 & 3 and what it would look like for our inclusive ed students.
 - iii. Funding is secure for staff
 - iv. Update given on what school will look like for the Jan4-11th week after the break.
- b. Highlights from Grade Four Team- Some beautiful artwork was shared.
- c. Student Leadership group-Peace Patrol-update on what it now looks like. There is a social media group who make fundraising videos, conduct interviews for the staff spotlight posters. There is another group that assists with the morning announcements and putting out the bus pylons. A third group assists with delivering hotlunches and breakfast to students. The fourth group works with officer Gillet on our monthly virtues and safety videos and activities.
- d. Class composites - will be completed by lifetouch for last years classes-
- e. Christmas Concert-will not occur this year but there will be some type of celebration
- f. New Administrative Assistant - Cyanna Odo

4. School Council Contact Information Consent Form

5. Some coming school events:

- a. November 23-27 author visits - done virtually this year.
- b. November 27 - crazy hat day
- c. November 30th Teddy Bear Picnic
- d. December 2 - Spirit Day
- e. December 17 - Christmas Colors Day
- f. December 18 - Christmas Break
- g. January 6 - Spirit Day
- h. January 29 - Pajama Day

6. Topics to be considered for the next meeting to be emailed to chair one week in advance of the next meeting:
7. Next Meeting: January 26th virtually, at 6pm
8. Adjournment 7:16pm