



School Education Plan & Results

WORKING TOGETHER TO HELP EVERY STUDENT LEARN AND EXCEL

Duclos School
2020-2021



School Administration:

Jody Centazzo, Principal

JoDee Conrad, Assistant Principal

School Education Plan & Results

I. School Mission/Vision/Values

Duclos School Mission Statement:
"Developing Mind and Character In a Safe, Caring and Learning Environment."

Duclos School's Value Statements:
Passion for Learning, Accountability, Respect, Collaboration.

We Value the Essential Virtues of:
Respect, Empathy, Kindness, Fairness, Self-Control, Tolerance, Conscience.

II. School Education Plan Development

Briefly outline the process of development of the School Education Plan include reference to school staff, school council / community, and students if applicable.

School Council:

- Review school goal setting processes and the areas of focus
- discuss strategies and gain perspective on how to involve community and families to support our priorities
- Review Accountability Pillar results and ask for feedback on areas we need improvement
- Opportunity for discussion and questions around school priorities strategies.
- Review any data that has been gathered.

Teachers:

- Assign PD Time to engage staff in planning activities around priorities and strategies
- CRT discussions with teachers around student needs inform decisions about strategies used to support the goals of the school.
- School based Team (SAC, SST, ADMIN) meet and discuss needs they are seeing around the school with students and staff.
- Look at Accountability Pillar results and make plans to address areas of concern and celebrate our strengths
- Review data for our goals throughout the year
- Team goals aligned with our school goals

Support Staff:

- Develop growth plans aligned with our goals
- Input into our Positive Behaviour Supports and implementing those supports

Students:

- Fill out a school developed survey
- Students fill out the accountability survey
- Wellness survey will be given this year in the fall so we can use this data to help plan forward

C.O.L.T.

- Review with school admin team school data and results of accountability pillar
- Review school plan with our admin team
- Reviewing progress and data sets on our school education plan and provide feedback or guidance

III. School Improvement Priorities

NLPS Priority #1: Northern Lights Public Schools will Improve the Mental Health and Wellness of Students
 NLPS Priority #2: Northern Lights Public Schools will Improve the Numeracy Skills of Students

School Improvement Priority #1: Duclos students will improve their numeracy skills in the area of Number Sense.	
Measurement Tool(s)	<ul style="list-style-type: none"> ● Duclos will use common assessments to gather data on student achievement
Measurement Target(s)	<ul style="list-style-type: none"> ● We will use common assessments for each grade that will be administered once in the fall and once in the third term. We will use the results to build our baseline data for student achievement. Last year's data collection was cut short.
Strategies	
Universal	<ul style="list-style-type: none"> ● Staff will work together to identify and use effective instructional strategies at the Universal and targeted level. ● Continue developing our understanding of mental math through number talks and review of mental math strategies. Have teachers practice in class and come back to share with their team ● Together we will create specific number talks that will elicit specific mental math strategies from students instead of just using direct teaching of mental math strategies. Use the number talks to elicit deeper thinking and relationships between numbers. ● Build math vocabulary walls with students. Each grade level will use common vocabulary. This vocabulary was drawn out from last year's work. ● Build our understanding of how to use number lines and number paths and put them into practice.
Targeted	<ul style="list-style-type: none"> ● Set up some peer observations and coaching for staff so they can learn from one another and build off the strengths of others. ● Professional development opportunities for staff who will share what they've learned. Professional development can also be in-house.
Individual	<ul style="list-style-type: none"> ● Numeracy coaches are available for staff members who would benefit the most from a more individualized approach to build their capacity. ● Outside PD opportunities ● Walk throughs during number talks followed up with generative dialogue with the teacher to reflect on lessons, deepen understanding, problem solve challenges or barriers in their approach
Resources	<ul style="list-style-type: none"> ● Division resource: Math Assessment grades two to ten ● Kindergarten common assessments - developed by the Kindergarten team ● Common assessments for grade one - provided by VMW from their work through learning network with Sylvia Malo ● Shelley Grey - mental math strategies ● Number talks - Sherry Parrish

<ul style="list-style-type: none"> • Program of studies • Numeracy progressions • Numeracy Leads in the division • Cathy Fosnot book - "Conferencing with kids"
Timeline <ul style="list-style-type: none"> • Two - years
2019-20 Results <ul style="list-style-type: none"> • Due to COVID we were unable to obtain all the data we needed. As such, we cannot determine results.
2019-20 Comments <ul style="list-style-type: none"> • We were unable to collect enough data to create a solid baseline. Assessments were not administered in the third term as planned due to closing of schools.

School Improvement Priority #2: Duclos will improve Mental Health and Wellness of students. We will increase students' sense of belonging through a Positive behaviour supports Framework.
Measurement Tool(s) <ul style="list-style-type: none"> • Response team data for behavior - It is set up as a google form and separates behaviour by type and severity. There are also anecdotal notes on the form that provides context • Administer the student wellness survey in the fall and again at the end of the year. • Number of referrals to the office. • Decrease in the number of referrals to our SAC for dealing with anxiety.
Measurement Target(s) <ul style="list-style-type: none"> • The number of severe behavioural outbursts will decrease each reporting period. • Use our student survey in the fall and again in late May to get a sense of where our kids are at and develop our baseline data. • Office referrals (log entries) will go down.
Strategies: Further develop our positive behaviour supports: <p>Universal:</p> <ul style="list-style-type: none"> • Set up a school environment to visually reflect our values and virtues to promote a sense of well being and a positive learning environment. Some displays are meant to be interactive; places where students can practice self regulation strategies and mindfulness. • Staff will explicitly teach and model the behaviour expectations we revamped last year • Develop our zen den further. It is a new space in our school that was built late in the year. To start we will have our educational assistants learn how to use the space. They will start compiling ways to use the room including activities for use with kids. • Build upon our continuum of supports. • Do a book study on "Lost and Found" by Dr. Ross Greene followed up with a book study on "Boosting executive skills in the classroom during the 2021-2022 school year. The two books compliment one another. <p>Targeted:</p> <ul style="list-style-type: none"> • Analyse the monthly statistics provided by our Student Advocacy Counselor. The School admin team, which includes Principal, Assistant Principal, SST and SAC, will look for the areas where there seems to be the greatest need. With this data we can review our supports and see if they are hitting the biggest areas of need. This data is meant to help with forward planning to meet the needs of our kids. This could mean things like setting up social skills groups, lego groups, one on one counselling, referrals to outside supports. • Use our SAC to go in and model Zones of Regulation lessons where needed to build teacher capacity. She will teach 6-8 lessons in kindergarten to get to know the kids and build relationships with them early on. <p>Individual:</p> <ul style="list-style-type: none"> • Support staff will use the zen den to teach/reinforce self regulation skills to students who need extra support in this area.. It is not meant to be used as a place for kids to de-escalate. It is a proactive learning support. • Analyse student attendance to determine which students are missing school frequently and may be at risk as a result. Once students have been identified there may be a need for supports for a child and/or their family. • Staff will use our continuum of supports to provide universal, targeted and individualized supports. • Access division supports where needed. • Walk throughs and teacher meetings to discuss individual teacher/classroom needs.

Resources <ul style="list-style-type: none"> • Zones of Regulation books • attendance reports • SAC stats • "Lost and Found" by Ross W. Greene • "Boosting Executive Skills in the classroom" by Joyce Cooper-Kahn and Margaret Foster • Continuum of Supports
Timeline <ul style="list-style-type: none"> • Two years
2019-20 Results <ul style="list-style-type: none"> • Student responses were more positive than the staff responses in some cases. One source of anxiety for teachers was the change over to a day 6 calendar and not having enough staff to run a reading intervention program. • Overall there was a reduction of Severe Behaviour Calls. Students requiring extra support seemed to calm quicker as time went on. With schools closing we do not have sufficient data to report on any further and we will need to re-establish a baseline.
2019-20 Comments <ul style="list-style-type: none"> • We were not able to administer the survey twice to determine if there was any growth • There was no staff survey to use from the division. We will have to look at creating our own. We will base some of the questions off of the accountability results.

IV. Professional Learning Plan

Outline the school professional learning plan to assist with the implementation of the strategies for each improvement priority. Please include information on the resources required (including budget), timelines, participants (not individual names) and other pertinent information.

A. Creation <ul style="list-style-type: none"> • The school education plan is aligned with the goals and areas of focus in the Northern Lights Three year plan and the goals of Alberta Education • School plan is reviewed with staff along with the division goals and priorities • 10 PD Tuesdays are scheduled. • School Admin and staff suggest professional learning opportunities that align with school goals • 2 PD Tuesdays starting in May are assigned for school planning for the next year. This includes review of data sets and then setting priorities. • Timetabling is created to embed opportunities for professional growth and collaboration time around school goals. (this may have to occur after school) B. Disbursement of Dollars <ul style="list-style-type: none"> • Professional Development dollars are allocated annually based on staff size, school goals, and areas for professional development • sub days have been budgeted to cover PD/planning time/conferences/mentoring time C. Professional Growth <ul style="list-style-type: none"> • Weekly CRT time will continue with a wellness focus in September. Staff will use the lessons they built last year which focus on our values and build positive connections with kids. • Teachers complete professional growth plans and will meet with the admin 3 times a year to review them. D. Outside agencies/partners/community groups (Maybe Next Year if COVID restrictions are lifted) <ul style="list-style-type: none"> • We partner up with outside agencies to supplement our programs, address school needs and provide professional learning to our staff and parents where applicable • We will work with the Dragonfly Centre again to support personal safety. Universal supports and individual counseling • We invite the Pontiacs to come in and present - anti bullying and respect

presentations. They also attend our evening events like our Health and Wellness night and our Numeracy Night.

- Partner with BCHS for opportunities to build connections with our kids who are missing that. This includes helping out at our annual sports day to run events and connect with kids.

V. Communication Plan

Outline a plan on how the school will communicate the School Education Plan, as well as progress, to staff, parents, students (if applicable) and other stakeholders.

Staff

- First meeting in August we will review the goals and give time for teachers to provide feedback and determine next steps.
- Schedule time in PD Tuesdays and/or staff meetings to review data sets related to school goals
- Make it visible in the staff room, PD room and on meeting agendas
- CRT/collaboration time - tie conversations back to the goals
- Teacher team goals must relate to school goals and their data sets need to reflect progress related to school goals
- Ensure most PD Tuesdays are focused on activities directly related to the goals

Parents

- Review at school council meetings at the start, mid year and at the end
- Post it on the website
- Use the Newsletter and/or social media to highlight activities tied to our goals
- Highlight at school events like our Health and Wellness Night
- Work with parents to involve them in achieving our goals such as helping plan family event nights, parent sessions in the area of numeracy and wellness. Will have a planning sheet with each goal on one side and parents will help create activities/ways to help achieve our goals from their perspective.
- Our school will visually reflect our core values. When people walk into the building they should know what our focus areas are by what they see.
- Front case display will be taken over by our SAC worker to promote wellness goals

Students

- Share survey data with the kids
- Promote through our Shine and Matrix supports
- Highlight them at school events
- Hallway displays will include some interactive pieces that reinforce what we are trying to achieve with our two goals.

Division Office

- COLT visits

VI. Monitoring Calendar

Outline the steps the school will undertake to monitor progress of the School Education Plan throughout the school year.

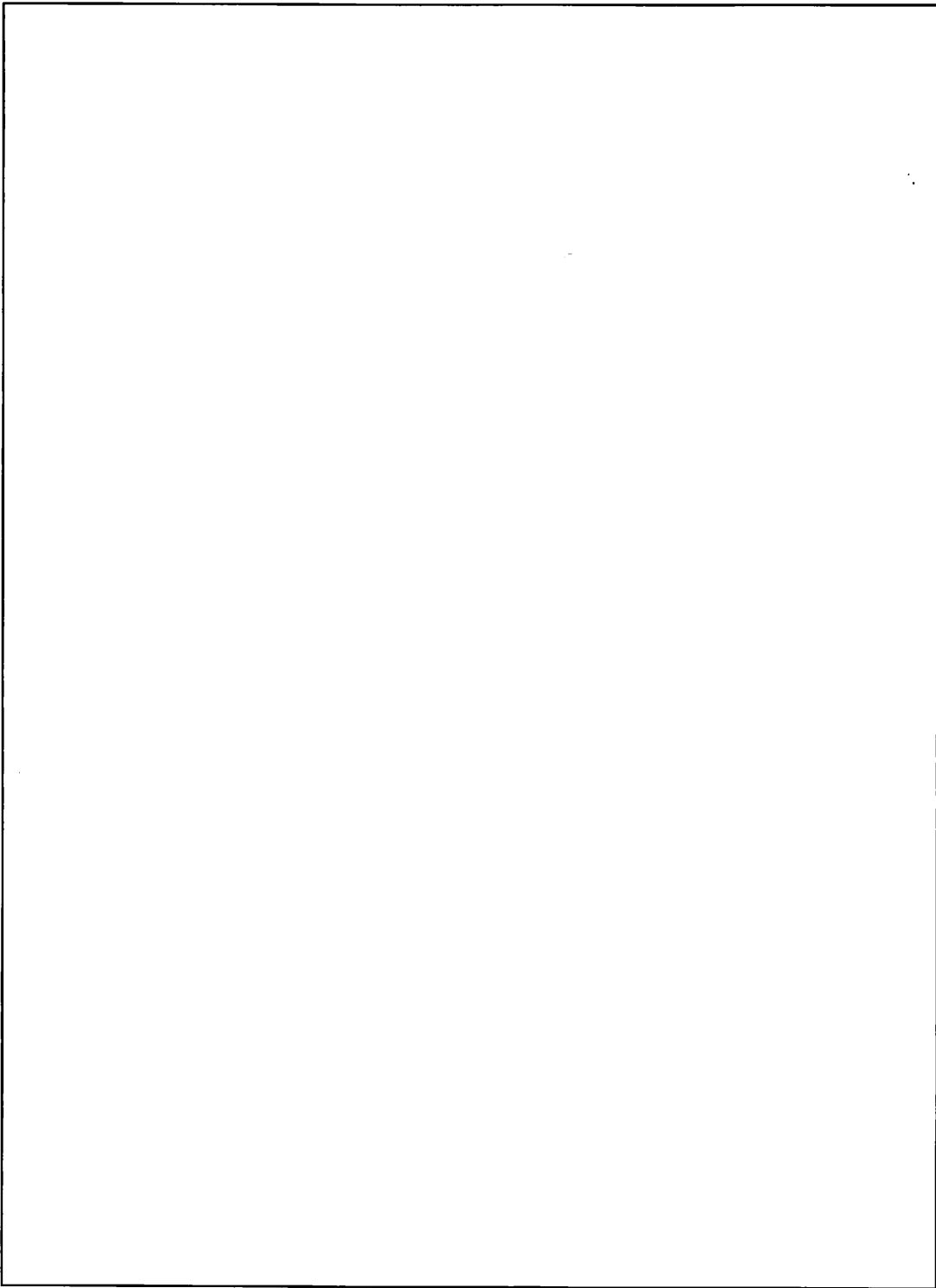
August

- Focus on setting up the school community to create a safe and welcoming school environment

<p>September</p> <ul style="list-style-type: none"> • We are a new admin team so we will start by reviewing the plan together. • Review with staff and share draft outline of professional development plan
<p>October</p> <ul style="list-style-type: none"> • First round of PGP meetings • Review school plan with school council • One grade one teacher had Marjorie come in and demonstrate a number talk
<p>November</p> <ul style="list-style-type: none"> • First administration of Numeracy common assessments. • Administer student wellness survey
<p>December</p> <ul style="list-style-type: none"> •
<p>January</p> <ul style="list-style-type: none"> • 2nd round of PGP meetings with staff
<p>February</p>
<p>March</p> <ul style="list-style-type: none"> •
<p>April</p> <ul style="list-style-type: none"> •
<p>May</p> <ul style="list-style-type: none"> • Second administration of the student wellness survey • Administration of numeracy common assessments
<p>June</p> <ul style="list-style-type: none"> • PGP meetings

VII. Additional Data Sets

(Optional) Insert and explain any additional data sets specific to the school improvement priorities.



VIII. Endorsement

As the representative of the School Council at this school, I hereby give my endorsement to this School Education Plan for the school year. I hereby acknowledge that the School Council has had opportunity to provide feedback on this plan and support it as is here presented.



School Council Chair

Nov 4, 2020.
Date

As Principal of this school, I hereby submit our School Education Plan for the school year. This plan has been created in collaboration with all staff at this school, as well as with the school council.



Principal

Nov. 5/2020
Date