

Foundation Meeting Agenda - September 22, 2020 6 p.m.

Zoom Meeting

Duclos-HE Bourgoin Support Group Foundation (Duclos Sub-committee)

Attendance:

1. Call to order: / Sign-in
2. Approval of May Minutes
3. Current Executive
 - a. President – Chris Keil.
 - b. Vice President – Melanie Eide
 - c. Treasurer – Tara Haggert
 - d. Secretary – Sarah Chileen
 - e. Director - Wendy McInnis
 - f. Director -Andrea Woods
 - g. Director - Sterling Jacob
 - h. Casino Chair – Erin Stefure
 - i. Raffle Chair – Caitlyn Blake
4. 2019/2020 summary and Financial Report
 - a. Fundraisers
 - i. Silent Auction- \$3530.00
 - ii. Smencils - \$437.05
 - iii. Make it Sow - \$973.00
 - iv. Love Of Art - \$3442.76
 - v. MD of Bonnyville Community Grant - \$25000.00
 - vi. Flip Give - \$252.14
 - vii. AGLC Casino - \$6935.45
 - viii. Hockey Ticket Raffle - \$1335.75
 - ix. Christmas VIP Raffle - \$773.00
 - b. Opportunities That Were Funded
 - i. Thermal Blankets - \$252.15
 - ii. Bus transportation for students to Kinosoo - \$2725.38
 - iii. Duclos Staff appreciation - \$270.50
 - iv. Playground Debt Repayment - \$25000.00, an additional \$1930.82 has been committed pending final balance verification
 - c. Duclos General balance: \$9607.70, Casino balance: \$9044.20
5. Functional Business
 - a. AGM Scheduling
 - i. Tentative dates, Oct 7th or 8th, requires 14 days notice
 - ii. Venue – would like it to be a physical meeting

- iii. Agenda items to include: financial statement review and acceptance, executive elections, auditor appointment.....
 - b. Membership Forms
- 6. Flip Give - continue/share code with parents
- 7. Fundraisers for start of school year
- 8. Call for Future Agenda Items
- 9. Next Meeting
- 10. Meeting adjourned

DUCLOS School Council Meeting Agenda - September 22, 2020

Attendance:

- 1. Minutes from the June meeting
- 2. What is School Council?
 - a. LTA parents can join as a community member
- 3. Enrollment - 347 students, Staffing - 24.5 (22.5 without our two LTA staff) certified staff, 18 support staff. K (62) - four rooms, Gr. 1(64)- four rooms, Gr. 2 (66) - four rooms, Gr. 3 (78) - four rooms, Gr. 4 (67) - four rooms, Full-day preschool, 1 half day preschool programs.
- 4. Custodial services update - day time custodian Loretta McLean. Separate crew in the evening-most of the same workers as last year.
- 5. Principal's Report
 - a. Bell Schedule
 - b. Student and Parent Handbook
 - c. Fire Drills and Lockdowns - Pentacostal Church - Admin has a key.
 - d. Student/staff safety during COVID in scenario 1.
 - e. Recess - how is it working.
 - f. Teacher communication - sick kids what happens during the ten days.
 - g. Google Classroom
 - h. Supports for families in need. Blessings in a backpack, Breakfast program, Local church group working with subway.
 - i. Playground update - still getting the final amount owed sorted out.
 - j. Concession and milk program
- 6. Board Report
 - a. ASCA - how is the federal money being spent.
- 7. Volunteer sheet. - Hot lunches
- 8. Elections for 2020-2021
- 9. Some school events:
 - a. September 24 - Cancer Walk - bring in loose change in a bag. "Hero's without capes"

- b. September 25 - IPP Day.
 - c. September 30 - Orange Shirt Day
 - d. October 7 - Duclos Spirit Day
 - e. October 14th - Picture Day
10. Topics to be considered for the next meeting to be emailed to chair one week in advance of the next meeting
11. Next meeting:
12. Adjournment: