

# DUCLOS School Council Meeting Agenda - November 26, 2019

## Approved Minutes

**Attendance:** *Melanie Eide, Chris Keil, Wendy McInnes (left at 6:45), Sarah Severn, Kayla Blanchette, Caitlyn Blake, Leila Brosseau, Lorne Kaban, Stacy Bauer, Tristan Ilko, Jody Centazzo*

1. Minutes from the October 22, 2019 meeting -- **Sarah Severn motion to accept, seconded by Melanie E.**
2. School Education Plan
  - a. **Jody discussed priorities that Duclos will be addressing this year (1. numeracy with emphasis on number sense, and 2. mental health and wellness)**
    - i. **Reviewed some of the strategies that will be utilized to accomplish these priorities**
3. Format of school council - what would you like to hear, learn, know:
  - a. **Hear - Highlights from each Grade level**
  - b. **Learn - PD sessions for the parents regarding various topics**
4. Supervision -
  - a. **Liability issues -- parents would need to be covered by WCB**
5. Early pick up of students
  - a. **More students seem to be picked up earlier than the 3:20 bell**
    - i. **This has been affecting the amount of instructional time due to these disruptions at the end of the day.**
6. Bathrooms - gender
  - a. **Addressed some parent comments about gender neutral bathrooms. Changes like this would be a process that would include gathering parent feedback at school council. At this time things are unchanged.**
7. Power Lunch - moved to January 8
8. October 29 board meeting with school councils - report from Wendy and Sarah
  - a. **Talking to your MLA needs to be pushed**
9. Board Report
  - a. **Biggest challenge is the budget implications**
  - b. **Survey -- Choice in Education**
  - c. **Change in insurance premiums**
10. Live streaming of Christmas concert
  - a. **Will continue to utilize this feature and push it through all of the social media sites.**
11. Some coming school events:
  - a. December 17, 18 - Christmas Concerts
  - b. February - Dragonfly presentations for K, 2, 4
  - c. February 26 - Pink Shirt Day
  - d. March - Dragonfly presentations for K, 2, 4
  - e. April 14 - Sleeping Beauty production
  - f. April 22 - Admin Assistants Day
12. Topics to be considered for the next meeting to be emailed to chair one week in advance of the next meeting
13. Next Meeting: **January 21st, 2020**
14. Adjournment: 7:11pm

# Duclos-HEB Foundation (Duclos Sub-committee) Meeting Agenda - November 26, 2019

## Approved Minutes

**Attendance:** *Melanie Eide, Chris Keil, Sarah Severn, Kayla Blanchette, Caitlyn Blake, Leila Brousseau, Lorne Kaban, Stacy Bauer, Tristan Ilko, Jody Centazzo*

1. Minutes from October 22, 2019 meeting
  - a. **Motion to accept minutes by Sarah Severn, seconded by Kayla Blanchette, Accepted**
2. Financial report
  - a. **Started of with \$6158.74, after deductions \$4971.24, casino (raffle) brought in \$1335.75**
3. Mylar blankets for emergency packs
  - a. **motion to spend up to \$400 of Flipgive funds towards the mylar blankets for emergency winter kits -- Kayla Blanchette, seconded by Caitlyn Blake. Motion approved.**
4. Halloween Raffle Report
  - a. **Sold 296 tickets -- made \$1480**
    - i. **Expenses can be added after the fact, and deducted from**
    - ii. **the proceeds**
  - b. **Idea to create an account for raffle funds to be separate from casino fund**
  - c. **Remaining tickets and sold tickets will be stored in Duclos locker**
5. Christmas VIP Raffle Update
  - a. **Two draws for evening performances**
    - i. **draws will occur after 1pm performance**
  - b. **Information is going out on all social media platforms promoting the raffle**
6. Busing for Kinosoo Ridge 2020
  - a. **motion to pay for Kinosoo Ridge Bussing -- Caitlyn Blake motions to allocate up to \$3000 for busing Duclos students for ski trip, seconded by Melanie Eide. Motion Approved**
7. Sound System
  - a. **revisit in March.**
8. **Jody requested that whoever is in charge of each fundraiser provide teachers with a write up explaining the fundraising activity and any instructions/timelines that teachers need to know. She also requested that a small write up for social media also be provided. Write ups should be emailed to Jody to pass along. Info for teachers needs to come out as soon as possible. We need info on the "for the love of art" fundraiser as soon as possible. Teachers need time to prepare art projects. Lana will not be running fundraiser this year. Chris will talk to Lana for timelines and information teachers need.**
9. Action Item Review

### Action Items

Item	Action Required	Contact	Update
Mabel's Labels Fundraising	Setup Duclos HEB account	Kayla	November
CNRL Fundraising	Get employees to vote for Duclos	Chris	January
CNRL Fundraising	Send letter requesting support for playground to Wolf Lake Manager	Chris	February

CNRL Fundraising	Contact Paula Elok to see if Duclos can accept funds using NLSO charitable organization number.	Chris	January
Casino Dene Bottles	Fundraising request letter needs to be sent	Sarah	November
Flip Give	Black Friday reminder	Wendy	November
Christmas Concert Raffle	Setup and Sale of Tickets	Caitlyn	November
Silent Auction	Canvas Businesses for item donations		
For the Love of Art	Contact Lana to request guidance/advice/help	Chris	January

**Tabled for Later Meetings**

- Grade 4 year end trip - Transportation support February
- Sports Day Lunch February
- Fresh Fruit Fundraiser with HEB April

**Fundraiser Schedule**

- December 17th & 18th Christmas Silent Auction
- End of February Make It Sow
- April (Mom’s Day Prep) For the Love of Art
- June Human Banana Split - Duclos in house fundraiser

**Funding Opportunities**

Committed		Budgeted	
Appreciation Lunch	\$1500	Sports Day Lunch	\$1200
Alberta Opera	\$997.50	Kinosoo Bussing	\$3000
Bus Appreciation	\$90		
3D Printing Club	\$100		

**Adjournment: 8:13**