



Duclos News

September 2018

www.duclosschool.ca T: 780-826-3992 Email: duclos@nlsd.ab.ca

“Developing Mind and Character in a Safe, Caring and Learning Environment”



Welcome to Duclos School!
Come S.H.I.N.E. with us!

Welcome to Duclos School where we are more than just a school; we are a family! Our mission is to develop mind and character in a safe, caring and learning environment. A year at Duclos School is one of learning, growing, kindness, caring and gaining new experiences! The staff are amazing and have a caring attitude focused on students.

My staff and I are proud of the strong academic programs we have built together. We have a strong reputation for providing high quality reading and numeracy programs, early intervention supports and for doing whatever it takes to ensure all our students are successful!!

We value our parent volunteers and active School Council tremendously! We encourage you to be an active participant in your child’s daily learning experiences. ***I look forward to meeting you and your family, and we welcome the opportunity to show off our school site, faculty, and students. Please visit us to tour the school at any time.***

Sincerely,
Jody Centazzo



Upcoming Events

September 4

First Day of School

First Day for Full Day Preschool

September 4 & 5

Kindergarten Individual Parent Interviews

September 6 & 7

Staggered Kindergarten Entry

September 10

Start Date for all Kindergarten Students

September 17

First Day for M/W/F Preschool

September 18

First Day for T/Th Preschool

September 20

Literacy Night – Western Theme

September 21

No School for Students

September 27

Cancer Walk

Moral Intelligence: Gratitude

September is gratitude month. We have a lot to be thankful for every day of the year however in September we can be extra grateful that we have a safe and caring school to come back to after a relaxing summer break. Cultivating gratitude in young minds is not an easy task. However, the most efficient way to do so, is to model what gratitude looks like, feels like, and sounds like. Here at Duclos we strive to create an environment in which gratitude is at the forefront for our kids.

Duclos School Student and Parent Handbook 2018 – 2019

For a great overview of information, policies and procedures *****All About Duclos School***** please see our school Handbook. We sent out links on Facebook and Twitter for you to follow. Or please visit our website: duclosschool.ca Click on documents to see the Duclos Handbook.

Drop Off and Pick Up Times at Duclos

The first bell rings at 8:40 am – this is the time for students and staff to go to the classrooms. Classes begin at 8:43 am with morning activities and attendance; please have students at school by 8:40 am. The day ends at 3:20 pm, this is when children should be picked up, this is when the school day ends. Teachers do not let the children go early without prior arrangements.

In the morning the doors are opened in three locations at 8:15 am: the main front door, the middle door facing 52nd avenue, the kindergarten door at the east end. These three doors open at 8:15 am and remain open until 9 am. After 9 am the only door open during the school day is the main front door by the school office. In the afternoon the same three doors are opened at 3:10 pm.

We welcome all our children and will not leave them outside unattended. Please drop your children off between 8:15 am and 8:40 am. Please note that the doors are not open earlier than 8:15 am. Students are expected to wait inside at the entrances until our staff has arrived and supervision begins. We have supervision inside the school after the doors open and up to 8:40 am when children are with their teachers in the classrooms. Thank you for your cooperation.

Parents, Volunteers, and Guests:

Duclos School welcomes and encourages parents to help in classrooms and at school events. Parents arrange volunteer time with the teacher. We need to know who is in the school at all times. Volunteers and guests must check in and check out at the office.

Students & Parents check in or check out at the office:

As part of our concern for the safety and care of all students, all students must be checked in and checked out at the office when arriving late or leaving early. Always check in at the school office if you pick up your child or drop off your child during the day.

Student Attendance:

All students are to be at school each day by 8:40 a.m. and to remain at school until dismissal time at 3:20 p.m. We encourage and expect students to arrive on time. This is good for the students and helps to avoid disruption to others when there are late arrivals.

A student may not leave the school before dismissal time at 3:20 p.m. without parent / guardian permission. Parents picking up a child early for medical or dental appointments must notify the teacher. Parents are to stop at the school office prior to picking up the child at the classroom. Teachers and the office communicate about absences.

Parents notify the office at [780-826-3992](tel:780-826-3992) when a child will be absent. Voicemail is available from 4:00 p.m. to 8:30 a.m. to leave messages. This is important to ensure the safety of students and to let the school know where children are. We work to ensure the safety of students.

Regular attendance at school is essential to maximize student growth and achievement. We want all students at school and on time every school day. We are happy to have them here and want them be successful.

Duclos Absentee / Late Check:

If the school is not aware of a student's whereabouts, we have a regular safety check. If the school does not know where a late or absent child is, we call to confirm the whereabouts of the child. This is for the care and safety of all students.

The first bell rings at 8:40 a.m. This is when students and staff go to the classrooms. At 8:43, teachers begin morning routines, including checking student attendance. At 8:48 the first class begins. A student is considered late if they arrive after the teacher has completed morning attendance. After the attendance check is completed, the office looks at the attendance for each classroom and the call out begins. Parents are contacted if they have not notified the teacher or the school office of an absence. We are checking to be sure we know where each child is. The automated School Messenger System will call out to all contact numbers. If not answered, the office will continue to call.

Handicapped Parking Stalls

There are two handicapped parking stalls at Duclos. One at the east end doors by the Kindergarten rooms. One on 52 ave near the main doors. Please respect these parking stalls, they are needed daily by students and families. Thank you.

Please Respect the Crosswalks. Thank you.

Please use designated crosswalks. Do not cross 52 avenue at any other location. It is dangerous to have children or adults crossing between vehicles or between buses.

52 avenue is very busy at drop off and pick up times. For everyone's safety, please use the crosswalks.

Medical Alert

If your child has any special medical needs or allergies that we should be aware of please notify the school about it as soon as possible. **Remember: We are a PEANUT FREE School!**

Duclos School Council 2018 - 2019

The Duclos School Council goes by many names. In the past it was called PAC or Parent Council. The main purpose of this group is to advise and assist the administration to provide the best opportunities for all the students enrolled in the school. Every parent or guardian is a member of the School Council and when motions are made they are on behalf of every member. The Council meets with the administration approximately once a month during the school year. It is a great opportunity to work alongside the administration to set goals that will benefit the entire school population. It would be great to see everyone on September 25th, 2018 at 6:00 pm for the first School Council meeting of the school year. We will have elections for the chair position and decide on fundraising projects for the coming year.

Thanks,
Wendy McInnes
Current Chair of the Duclos School Council



Welcome Back to School Family Literacy Night – Western Theme

Duclos is excited to be hosting Family Literacy Night on Thursday, September 20 from 6 p.m. to 7:30 p.m. There will be literacy activities for the whole family to enjoy, including a story with milk and cookies. Welcome back to school. Let’s all read together! See you on the 21st!

Duclos Annual Cancer Run and Walk

We are excited to be participating in the Duclos Annual Cancer Run and Walk. This will take place at Duclos School on September 27 from 2:00 pm – 3:00 pm. All funds raised will be going to the Bonnyville Community Cancer Centre. Fundraising events are a special way to honor and support our loved ones and all Albertans facing cancer. Together, we can bring about change and accelerate discovery. Please return forms and donations by September 29th. Thank you for your support!

School Clothing

Watch for details coming home about the Duclos School clothing order for 2018 – 2019. Catch the Duclos Spirit!

Concession

Daily concession is available to students from 11:59 am - 12:15 pm. Please be aware our Sub prices are now \$2.50.

Hot Lunch

Hot lunches will be available each Thursday. Please pay online.

Milk Program

Duclos School milk program began on Monday, on September 17th. Please pay online.

Orange Shirt Day in Northern Lights Schools - September 28, 2018

Orange Shirt Day is a legacy of the St. Joseph Mission Residential School (1891-1981) Commemoration Project and Reunion events that took place in Williams Lake, BC in May 2013.

Orange Shirt Day events commemorate the residential school experience, to witness and honour the healing journey of the survivors and their families, and to commit to the ongoing process of reconciliation.

The date was chosen because it is the time of year in which children were taken from their homes to residential schools, and because it is an opportunity to set the stage for anti-racism and anti-bullying programs in our schools.

School Cash Online – Important Message

Northern Lights and Duclos School Cash Online system is up and running for the 2018-2019 school year. You can pay online at <https://nlsd.schoolcashionline.com/>

Or you can go directly to this website by clicking the link for School Cash Online from our school website: <http://duclosschool.ca/>

Signing up for your School Cash Online account is easy. You need your child's Alberta Student Number (ASN). You can get this number by calling our school office, or find it located on the student's progress report, or ask your child's teacher. New items will be added to the School Cash Online system as we go through the year: field trips, school clothing, skiing, swimming, etc. You can pay your child's school supply fee with School Cash Online.

Tidbits

School Bus Zones

Reminder to parents that our bus zones are in effect from 8 – 9 a.m. and 3 – 4 p.m. Please do not park in the designated school bus zones during these times. Thanks for helping our buses move easily and for respecting the bus zone. For your convenience, there is a parent drop-off and pick-up lane on the west side of school.

School Fees

If you have not yet paid your school fees, please be sure to do so as soon as possible to ensure that your child receives their school supplies.

For your convenience please sign up for School Cash Online: <https://nlsd.schoolcashionline.com/>

Or ask about it at the office.



My Parent Read the Newsletter Contest

Students - Ask your parents to read the newsletter, and fill out this entry. Please return this entry to Duclos School.

Entries go into a draw and lucky winners choose a prize from the Treasure Box at the assembly. Good Luck! If you have an electronic emailed newsletter, you can print and send in the entry, or just send in a note paper with:

Student's Name: _____

Classroom: _____

Parent's Signature: _____